



**UTOPIAN**  
ACADEMY FOR THE ARTS  
MIDDLE SCHOOL

## **Volunteers**

The Governing Board of **Utopian Academy for the Arts** adopts the following policy, effective on the date of adoption by the Board. If applicable, once adopted this policy replaces any previously approved school policy currently in place that provided direction on the items in this policy.

### **SECTION 1. Volunteer Hours**

At least 10 hours for parents and guardians of students enrolled in UAFA is expected

### **SECTION 2. A two-tiered level system will be used.**

#### **Tier I**

- o No direct interaction with students. Volunteer when school is not in session such as assisting in the office, making photocopies, bulletin board design, etc.
- o Requirements: Volunteer Release Form, completed Mandated Reporter training, completed FERPA training and copy of government ID

#### **Tier II**

- o Interaction with students shall be under the supervision of an UAFA employee. Most volunteer activities would include classroom volunteer, field trip chaperones, cafeteria support and carpool duty.
- o Requirements: Background check, Volunteer Release Form, copy of government ID, completed Mandated Reporter Training (Please print and submit certification of completion which is displayed at the end of the 60 minute course.), and completed FERPA training.

#### **Tier III**

School officials shall implement procedures to assure that compliance is met regarding the Volunteer policy.

Adopted:



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