



UTOPIAN

ACADEMY FOR THE ARTS

ELEMENTARY SCHOOL

FAQs

Can applications be completed in-person?

All Application must be completed online. However, if you require assistance, computers are available at our Main Campus (2750 Forest Parkway, Ellenwood) please call to request an appointment.

Do I complete a separate application for each child and will both be accepted?

An application must be completed for each student wishing to attend. In most cases, both students are accepted.

What do I do if none of the required proofs of residency are in my name ?

A Statement of Legal Residence will be provided. This document must be signed and notarized by all applicable adult parties then returned accompanied by the two listed proofs of address.

Can I submit documents in person?

Yes. If you are having issue uploading the required documents, you are welcome to bring them in. An enrollment team member will assist you uploading your child's information. Please be advised, however, it may take up to 72 hours for an enrollment team member to process your documents.

Do I need to withdraw my student from the current school attending?

Yes, to avoid any delay in processing your scholar's academic records, it is best to notify the current attending school of your student's withdrawal. This will prevent the forwarding of records to the zoned school and will help ensure that UAFA receives records in a timely manner.

What if I do not have my child's birth certificate?

For a fee, parents can order a birth certificate for a child born in Georgia through the state's ROVER service <https://gta.georgia.gov/rover> , or visit <https://www.vitalchek.com/certificate-selection> .

What if I do not have my child's social security card?

Parents can request a replacement social security card online at <https://www.ssa.gov/myaccount/replacement-card.html>. In the interim, until the replacement arrives, parents will be asked to complete a SSN objection form that will be provided to them.

When do I receive notification that my application has been accepted?

Applications will be reviewed within 2 weeks of submission. Once the application has been reviewed, applicants will receive an email with instructions and deadline for submitting required documentation.

What is the deadline to submit documents?

The documents submission deadline is the same as the application deadline- **April 15, 2023**.

When will I know whether my child has been accepted?

All Applicants will receive notification stating whether ACCEPTED or ADDED TO WAITLIST no later than **Tuesday, May 2, 2023**

If you have any other questions, please email

a;bert.thomas@utopianacademy.com or enrollment@utopianacademy.com

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